

**Title I School-Level Parental Involvement Policy  
Vernon Middle School**

*Vernon Middle School* has developed a written Title I Parental Involvement policy with input from Title I parents. The policy was jointly developed with various parent groups. This was accomplished through SSC, ELAC, and Coffee with the Administration meetings. We have distributed the policy to parents of all Title I students. This policy has been distributed to parents in our parent handbook and is also posted on our school website for parents to access electronically. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

**Involvement of Parents in the Title I Program**

To involve parents in the Title I program at Vernon Middle School, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the rights of parents to be involved in the Title I program.  
*Our school holds an annual parent meeting to inform parents of the Title I requirements. Parents are notified of this meeting through Connect Ed messages, Parent Square, the school marquee, calendar posted on our webpage, Twitter, and agendas posted in front of the office.*
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.  
*Our school offers a variety of meetings and training times to accommodate the schedules of parents. Meetings are held with a hybrid model of in person or via Zoom to allow flexibility for parents. Parents unable to attend the sessions can always contact the front office for a convenient meeting time with the administration to discuss any meeting topic.*
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review\*, and improvement of the school's Title I programs and the Title I parental involvement policy.\*\*  
*Parents are notified of meeting times through Connect Ed messages, Parent Square, the school marquee, calendar posted on our webpage, Twitter, and agendas posted in front of the office. Parents are always encouraged to attend meetings and provide suggestions and feedback.*
- The school provides parents of Title I students with timely information about Title I programs.  
*The Title I presentation is given to parents at SSC and SELPAC meetings at the beginning of each school year.*
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.  
*The Title I presentation is given to parents at SSC and SELPAC meetings at the beginning of each school year.*
- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.  
*Student-led conferences are held twice a year for parents and teachers to meet. Ongoing communication is highly encouraged between parents and teachers. Our administration is always available for parents to answer any questions or receive any feedback they may have.*

*\*\*The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process in place for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children. [20 USC 6318 Section 1118(c)(3)]*

*Vernon Middle School* distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual student-led conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

*The School-Parent Compact was jointly developed with input from all staff members, SSC, SELPAC, and discussions at Coffee with the Administration meetings. It went through several revisions and the attached compact was approved by all educational partners.*

#### **Building Capacity for Involvement**

*Vernon Middle School* engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.  
*Parent training is offered to parents through both the district and the school on a regular basis regarding Common Core State Standards. School data is shared at various meetings including SSC, SELPAC, Coffee with Principal, and Morning Brew with Student Services. Teachers communicate with parents frequently and progress reports are sent home mid-way between each grading period to inform parents of their child's progress.*
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.  
*Parent training is offered to parents through both the district and the school site on a regular basis regarding Common Core State Standards. School data is shared at various meetings including SSC, SELPAC, and Coffee with Administration. Teachers communicate with parents frequently through School Loop, conferences and progress reports are sent home mid-way between each grading period to inform parents of their child's progress.*
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and on how to work with parents as equal partners.  
*The school shares feedback from parent committees with teachers during staff meetings and professional development meetings.*
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.  
*Our school has a wide variety of ways for parents to be involved (SSC, SELPAC, GATE, SPED, Booster Club, Coffee with the Principal, Morning Brew with Student Services, parent volunteer opportunities, OMSD Parent Education Center located at Linda Vista, and our district's Annual Parent Conference).*
- The school distributes information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.  
*Parents are notified of meeting times through various communications, in both English and Spanish, including Connect Ed messages, Parent Square, the school marquee, calendar posted on our webpage, Twitter, and agendas posted in front of the office. Parents are always encouraged to attend meetings and*

*provide suggestions and feedback. Translations are also available through the district in a variety of other languages.*

- The school provides support for parental involvement activities requested by Title I parents. *Our school has a wide variety of ways for parents to be involved (SSC, SELPAC, GATE, SPED, Booster Club, Coffee with Administration, parent volunteer opportunities, OMSD Parent Education Center located at Linda Vista and our district's Annual Parent Conference).*

#### **Accessibility**

*Vernon Middle School* provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

*Parents are notified of all information, in both English and Spanish, including Connect Ed messages, Parent Square, school marquee, calendar posted on our webpage, Twitter, and agendas posted in front of the office. Parents are always encouraged to attend meetings and provide suggestions and feedback. Parents are always encouraged to speak to teachers or administrators regarding any topic.*

Last Reviewed: April 29, 2025